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**Memorandum**

To: Honorable Mayor and City Council  
From: Linda Styczen, Procurement Officer  
Date: June 19, 2017  
Subject: Recommendation for 2017 Tree Planting Program

Background

The Public Works Forestry Division is responsible for the care and maintenance of City parkway trees and trees on City property. The City has a multi-year reforestation program to replace diseased trees resulting from the Emerald Ash Borer.

Scope of Work

The project scope include furnishing, delivering and planting 796 trees throughout the City in the fall and spring.

Results

The City issued an Invitation to Bid and three (3) bids were received.

Bidder	Address	Total Cost
<b>ACRES GROUP</b>	23940 W. Andrew Road Plainfield, IL 60585	<b>\$196,440.00</b>
BRANCATO LANDSCAPING	2130 Oxford Road Des Plaines, IL 60018	\$274,915.00
ST. AUBIN NURSERY	35445 Irene Road Kirkland, IL 60146	\$398,000.00

The lowest responsible bidder, Acres Group, is qualified and experienced with this work, having been awarded the previous bid for tree planting.

Funding for the 2017 Tree Planting Program is included in the FY 2017/18 Capital Projects Fund. The budget for the tree planting program is \$223,000.

I recommend the City Council approve the attached resolution authorizing the execution of an agreement with Acres Group for \$196,440.

Agreement exhibits are on file in the City Clerk's office and available for review.