



WHEATON

POLICE DEPARTMENT

Exhibit A

900 W LIBERTY DRIVE, WHEATON, IL, 60187
630.260.2161 | www.wheaton.il.us

MEMORANDUM

TO: Ryan Conway, Patrol Lieutenant
FROM: Greg Klos, Patrol Sergeant
DATE: December 6, 2019
SUBJECT: S-D2 Portable Breath Instrument Disposable

The Wheaton Police Department completed a purchase of new portable breath instruments in September 2019 to replace a portion of our current inventory. S-D2 Portable Breath Instruments #16, 27, 30, 35, 36, 37, 38, 40, 41, 42, 43, 45, 46, 47, 48, and 49 were identified as obsolete units, as their fuel cells eclipsed the recommend replacement range of 7-10 years, according to the units manufacturer, CMI Incorporated.

I am requesting permission to dispose of the S-D2 Portable Breath Instruments listed above as they no longer have practical utility or resale value.

	Concur	Do Not Concur (supply addendum)	Initials	Date
Lieutenant	✓		RC 204	12/9/19
Deputy Chief	✓		JK 352	12/11/19
Chief	✓		WGM	12/11/19



WHEATON MAYOR PHILIP J. SUESS

CITY MANAGER MICHAEL DZUGAN

CITY COUNCIL: MICHAEL BARBIER | ERICA BRAY-PARKER | SUZANNE FITCH | LYNN ROBBINS | JOHN RUTLEDGE | CHRISTOPHER ZARUBA