



City of Wheaton, Illinois

City of Wheaton  
303 W. Wesley Street  
Wheaton, IL 60187-0727  
630-260-2000

[www.wheaton.il.us](http://www.wheaton.il.us)

## WHEATON CITY HALL STANDBY GENERATOR REPLACEMENT

**Requesting:** Formal Request for Proposal (2 originals compiled as described within)

**Issue Date:** November 2016

**Mandatory Pre-Bid Meeting:** Tuesday, November 29, 2016 at 9:00am  
City Hall: 303 West Wesley St; Wheaton, IL  
1<sup>st</sup> Floor North Entrance Elevator Lobby

**Last Date for Questions:** Tuesday, December 6, 2016, at 12:00 pm local time

**Sealed Proposal Submittal due:** Tuesday, December 13, 2016 prior to 11:00 am local time

**List of Proposers Published:** Wednesday, December 14, 2016

**RFP Opening Location:** City Hall Council Chambers, 2<sup>nd</sup> Floor at 11:00 a.m.  
303 West Wesley St.; Wheaton, IL

**Project Completion Date:** April 14, 2017 or earlier

**Enclosures:** General Instructions Regarding the Provision of Professional Services  
General Terms and Conditions for Professional Services  
Special Terms and Conditions for Professional Services  
Statement of Work  
*Forms Provided for Submitting this formal Offer*  
Proposal Page  
Certification of Compliance  
Customized Mailing Label for Sealed Submittal  
Contractor Submittal Requirements  
*Agreement Document (if you are awarded the work/order)*  
Standard Professional Services Agreement

**Note:** **Illinois Prevailing Wage Act 820 ILCS does apply**

Reference Illinois Department of Labor website for a listing of current prevailing wage rates for DuPage County

<https://www.illinois.gov/idol/Pages/default.aspx>

*All questions concerning this solicitation shall be via e-mail to the Procurement Officer and received no later than time stated above. A written response in the form of a public addendum will be published and forwarded to qualified proposers.*

*Contact with anyone other than the Procurement Officer for matters relative to this solicitation during the solicitation process is prohibited.*

**Contacts for this proposal:** [procurement@wheaton.il.us](mailto:procurement@wheaton.il.us)