



DESIGN SERVICES – DOWNTOWN STREETScape PHASE I

Request for Proposal Amendment #2

The following changes / clarifications / additions have been added to the Invitation to Bid project specifications and plans:

- 1. QUESTION:** The Green Initiative form is noted on the Notice and included in the RFP. There is no mention of this document in the list of submittals listed under C.1.iv in the RFP? Please confirm that this document is required and that it is NOT counted in the 15 page limit.

ANSWER: Refer to Amendment #1. Green Initiatives page does not count toward the 15-page limit.
- 2. QUESTION:** Is the 15 page limit single sided or double sided printing?

ANSWER: Page limit refers to single side printing.
- 3. QUESTION:** How should the document be bound? Item 16 under the general instructions states “Documents should not utilize binders, folders, tabs or papers larger than 8.5 x 11”. The PROPOSAL: Design Services – Downtown Streetscape Phase I states “Please do not submit perforated pages, nor bind your proposal in anything other than paper clip.” Do these requirement ally to both the Proposal for Services and the Cost Proposal? Please specify the desired type of binding for each document.

ANSWER: Use paper clips for both.
- 4. QUESTION:** How many Copies of each document are required. The PROPOSAL: Design Services – Downtown Streetscape Phase I states 3 copies should be submitted. The Notice states that two copies should be submitted. Please confirm that two copies of the Proposal for Services should be submitted and three copies of the Cost Proposal should be submitted.

ANSWER: Refer to Amendment #1. Please submit three (3) originals for both the Proposal for Services and Cost Proposal.
- 5. QUESTION:** What is the desired scope of work for “Bid and Awards”, “Construction and Administration”, and “Post Construction”? Is full time construction observation required or will this be part time observation?

ANSWER: Vendors are encouraged to develop proposals based on their knowledge and expertise on how the project should be best managed.
- 6. QUESTION:** Should the plans be prepared for bidding to a General Contractor through public bidding or will there be a Construction Manger?

ANSWER: A decision is not final, but for purposes of this proposal assume general contractor lump sum bid.
- 7. QUESTION:** Will the City provide standard boiler plate for the Bidding documents and contracts or should the consultant provide these documents?

ANSWER: The City's Standard Professional Services agreement and insurance requirements are enclosed in the RFP documents. The City's documents will be used.

8. QUESTION: What schedule does the City desire for this project? Is there a target bidding date that the City would like to achieve?

ANSWER: The schedule is to be determined. Vendors are asked to provide their estimated time tables for completing the work in their proposals.

9. QUESTION: Please confirm that all costs for Design Workshop fee and direct expenses should be included in the cost proposal for this project.

ANSWER: Refer to Amendment #1. The costs for Design Workshop service shall be included with the Cost Proposal. Vendors that are interested in submitting a proposal may contact Sara Egan at Design Workshop. Contact information is listed in the RFP.

10. QUESTION: Should the designs include designing ADA compliant access to each of the businesses within the project limits or just match in at the current sidewalk elevation at each doorway?

ANSWER: The City is not requiring that ADA compliance for private businesses be included in the proposal.

11. QUESTION: What are the limits of topographic survey for this project? We recommend the limits shown in the RFP plus an additional 100' beyond the proposed limits on each side street?

ANSWER: Vendors may determine what limits to include in their proposal.

12. QUESTION: Are parking changes anticipated along the streets within the project limits?

ANSWER: Yes.

13. QUESTION: Are any roadway directional changes anticipated for an of the streetscape within the project limits?

ANSWER: No.

14. QUESTION: What type of improvements are anticipated for the open space at the SW corner of Main Street and Front Street? Water Feature? Landscaping, Plaza? Building?

ANSWER: To be determined. This is Phase I of a multi-phase project. The City is amenable to considering options.

15. QUESTION: Architectural services are mentioned in the RFP. Are there any buildings or structures anticipated as part of this project?

ANSWER: To be determined.

16. QUESTION: Will any work within the Railroad Right of way be performed? Any work to the cross gates/signals or crossing surface?

ANSWER: Not anticipated at this time.

17. QUESTION: Are there any sidewalk vaults within the project limits that will have to be investigated and/or filled as part of the project? If so, how many and please identify the locations.

ANSWER: None known at this time.

18. QUESTION: What guidelines should be followed for ADA compliance? The Illinois Accessibility Code (IAC) or Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-way (PROWAG)?

ANSWER: Both. Vendors are to provide proposals that include the appropriate standards for ADA compliance based on their knowledge and expertise.

Attachments: None

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