



City of Wheaton  
303 W. Wesley Street  
Wheaton, IL 60187-0727  
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City of Wheaton, Illinois

[www.wheaton.il.us](http://www.wheaton.il.us)

**TO:** Mike Dzugan City Manager  
**FROM:** Joan M. Schouten, MBA CPIM CPPB Procurement Officer  
**DATE:** July 8, 2016  
**RE:** Recommendation to Award

## *Engineering Services: Design of Parking Lot Resurfacing City Lots #2 and #7*

**Solicitation Process:** solicitation distributed to qualified firms and posted on the City's website

**Recommended Service Provider:** Gewalt Hamilton Associates.

The adopted FY 2017 Parking Fund includes \$20,000 for parking lot rehabilitation design services.

**Budget:** \$20,000  
**Request for Purchase:** \$17,960 (design only)  
**Available Budget:** \$ 2,040

**Background:** The city's decision to purchase the above engineering design services is based on the following:

- Parking Lots #2 [Wesley St between Main and Hale], and #7 [Southeast corner of Willston and Crescent] require renovation.
- An engineering consulting firm is required to review the lots and prepare specifications based on the functionality, conditions and ADA compliance.
- Notices were:
  - Sent to six (6) firms identified by engineering as qualified.
  - Posted on the city website.
    - Ten (10) engineering firms, interested in doing business with the city and registered for the RSS feed, contacted the Procurement Officer to learn the process to become a qualified service provider.
    - Of these 10 firms, six (6) submitted Qualifications.
- One week prior to the due date, a reminder notice was sent to the six (6) qualified firms, and five (5) firms expressing consideration for qualified status.
- Eight (8) proposals were submitted by service providers deemed qualified and approved by engineering.
- The bidder offering the best value to the city is Gewalt Hamilton Associates.
  - Two bidders, including the lowest bidder, were deemed non-compliant. Baxter-Woodman's proposal was contingent on exceptions to contract language. ESI Consultants omitted pricing for one required task. Both are deemed non-responsive.
  - The remaining six (6) proposals were reviewed for projected number of hours and costs for: (a) design services only, and (b) design services and construction oversight costs.
    - Bid range (without construction oversight): \$17,960 (144 hrs) -\$31,478 (361 hrs)
    - Bid range (with construction oversight): \$47,960 (444 hrs) -\$57,654 (510 hrs)

**Attachments:** Bid tab



**Bid Tabulation: Engineering Services: Design of Parking Lot Resurfacing  
City Lots #2 and #7**

**Bid Opening: July 8, 2016**

**Department: Engineering**

BIDDER ADDRESS CITY, STATE	PRIMERA ENGINEERS, LTD 650 Warrenville RD #200 Lisle, IL 605032	ESI CONSULTANTS, LTD 1979 N Mill ST #100 Naperville, IL 60563	HANCOCK ENGINEERING Co 9933 ROOSEVELT RD WESTCHESTER, IL 60154	BAXTER WOODMAN, INC 8678 Ridgefield RD Crystal Lake, IL 60012
Task 1: Data Collection	\$87.40 8 \$699.20	\$148.18 11 \$1,629.98	\$120.00 10 \$1,200.00	\$100.00 8 \$800.00
Task 2: Right-of-Way and Topographic Survey	\$87.40 115 \$10,051.00	\$143.66 56 \$8,044.96	\$100.00 30 \$3,000.00	\$100.00 40 \$4,000.00
Task 3: Base Plan Preparation	\$82.80 16 \$1,324.80	\$139.39 8 \$1,115.12	\$100.00 16 \$1,600.00	\$95.00 48 \$4,560.00
Task 4: Soil Borings	\$87.40 8 \$699.20	"stated to be done by city"	\$100.00 5 \$500.00	\$125.00 2 \$250.00
Task 5: Preparation of Contract Plans, Specifications, and Engineer's Estimate of Probable Cost	\$85.10 186 \$15,828.60	\$137.04 115 \$15,759.60	\$110.00 148 \$16,280.00	\$95.00 32 \$3,040.00
Task 6: Permitting	\$92.00 16 \$1,472.00	\$156.21 52 \$8,122.92	\$120.00 10 \$1,200.00	\$85.00 30 \$2,550.00
Task 7: Bidding Assistance Expenses	\$92.00 12 \$1,104.00 \$300.00	\$168.35 16 \$2,693.60 \$500.00	\$120.00 10 \$1,200.00 \$0.00	\$100.00 8 \$800.00 \$205.00
<b>sub-total</b>	361 <b>\$31,478.80</b>	258 <b>\$37,866.18</b>	229 <b>\$24,980.00</b>	168 <b>\$16,205.00</b>
OPTION: Construction Oversight	\$85.41 300 \$25,623.00	\$125.50 300 \$37,650.00	\$78.00 300 \$23,400.00	\$80.00 300 \$24,000.00
<b>TOTAL</b>	<b>\$57,101.80</b>	<b>\$75,516.18</b>	<b>\$48,380.00</b>	<b>\$40,205.00</b>
Certificate of Compliance?	yes	yes	yes	yes
Certificate of Insurance?	yes	yes	yes	yes
Exceptions	none	none	none	yes --- to contract language
<b>NON-COMPLIANT</b>		<b>NON-COMPLIANT</b>		<b>NON-COMPLIANT</b>
BIDDER ADDRESS CITY, STATE	THOMAS ENGINEERING GROUP 55 w 22nd st #300 Lombard, IL 60148	STRAND ASSOCIATES, INC 1170 South Houbaolt Rd Joliet, IL 60431	ENGINEERING RESOURCE ASSOCIATES, INC 35701 West Avenue, #150 Warrenville, IL 60555	GEWALT HAMILTON ASSOC. 625 Forest Edge Drive Vernon Hills, IL 60061
Task 1: Data Collection	n/a 12 \$2,075.07	\$158.00 28 \$4,424.00	\$98.70 14 \$1,381.80	\$124.00 6 \$744.00
Task 2: Right-of-Way and Topographic Survey	n/a 72 \$8,499.86	\$94.00 16 \$1,504.00	\$97.72 30 \$2,931.60	\$118.00 32 \$3,776.00
Task 3: Base Plan Preparation	n/a 32 \$3,866.67	\$108.00 8 \$864.00	\$97.57 13 \$1,268.41	\$108.00 28 \$3,024.00
Task 4: Soil Borings	n/a 4 \$640.66	\$156.00 2 \$312.00	\$86.80 5 \$434.00	\$116.00 2 \$232.00
Task 5: Preparation of Contract Plans, Specifications, and Engineer's Estimate of Probable Cost	n/a 50 \$7,665.30	\$107.00 117 \$12,519.00	\$94.55 130 \$12,291.50	\$124.00 50 \$6,200.00
Task 6: Permitting	n/a 32 \$5,125.32	\$104.00 6 \$624.00	\$94.36 15 \$1,415.40	\$134.00 16 \$2,144.00
Task 7: Bidding Assistance Expenses	n/a 8 \$1,281.33 \$0.00	\$104.00 6 \$624.00 \$3,500.00	\$106.87 9 \$961.83 \$325.00	\$128.00 10 \$1,280.00 \$560.00
<b>sub-total</b>	210 <b>\$29,154.21</b>	183 <b>\$24,371.00</b>	216 <b>\$21,009.54</b>	144 <b>\$17,960.00</b>
OPTION: Construction Oversight	\$95.00 300 \$28,500.00	\$102.00 300 \$30,600.00	\$98.73 300 \$29,619.00	\$100.00 300 \$30,000.00
<b>TOTAL</b>	<b>\$57,654.21</b>	<b>\$54,971.00</b>	<b>\$50,628.54</b>	<b>\$47,960.00</b>
Certificate of Compliance?	yes	yes	yes	yes
Certificate of Insurance?	yes	yes	yes	yes
Exceptions	none	none	none	none
BIDDER ADDRESS CITY, STATE	K-PLUS	RUEKERT & MIELKE, INC	AMENT DESIGN	D'ESCOTO INC
	not approved at this time	not approved at this time	not approved at this time	not approved at this time

Intent to Award: Gewalt Hamilton Associates

The City Council is scheduled to make a ruling on this recommendation on: July 18, 2016

The City wishes to thank all bidders for participating in this solicitation. The City recognizes and appreciates the time and effort your firm put into preparing and submitting your proposal. The city invites you to bid on future solicitations which are posted on the city's website at [www.wheaton.il.us/bids](http://www.wheaton.il.us/bids).

The City of Wheaton is looking for ways to reduce costs and create better returns for our investments. Please advise the City if you have any suggestions that can provide: cost savings; quality improvements; improved resource utilization; versatility; standardization; modifications in delivery, inventory or consignment practices; value analysis; or other.