



City of Wheaton  
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City of Wheaton, Illinois

[www.wheaton.il.us](http://www.wheaton.il.us)

**TO:** Mike Dzugan City Manager  
**FROM:** Joan M. Schouten, MBA CPIM CPPB Procurement Officer  
**DATE:** June 24, 2016  
**RE:** Recommendation to Award

*2017 Ford Explorer  
2017 Ford Fusion Hybrid  
2016 Ford Taurus*

*Solicitation Process:* piggy-back off Illinois State contract  
*Recommended Service Provider:* Wright Automotive

The adopted FY 2017 Municipal Garage Fund budget includes a total of \$1,455,108 for vehicle replacement.

*Available Budget:* \$1,432,333  
*Request for Purchase:* \$ 67,219 exclusive of trade-in/auction  
*Remaining Budget:* \$1,365,114

*Background:* The city's decision to purchase the above vehicles is based on the following:

- The vehicles being purchased were budgeted for replacement in FY 2017.
  - The 2017 Ford Explorer replaces #337 used by the PD Investigation Division: a 2002 Ford Explorer with 57,483 miles. The current unit will be exchanged for an existing city vehicle, traded or auctioned. Cost is \$26,355 (Budget \$31,621)
  - The 2017 Ford Fusion Hybrid replaces #360 used by the PD Investigation Division: a 2008 Ford Taurus with 90,696 miles. The current unit will be exchanged for an existing city vehicle, traded or auctioned. Cost is \$22,898 (Budget \$23,017)
  - The 2016 Ford Taurus replaces #334 used by the PD Investigation Division: a 2009 Chevrolet Impala SS with 76,820 miles. The current unit will be traded or auctioned at a later date. Cost is \$17,966 (Budget \$23,017)
- The vehicle replacement has been reviewed and approved by the vehicle committee. The vehicle committee has considered down-sizing, right-sizing, fuel footprints and operational efficiency in reviewing this purchase.

*Attachments:* none