



City of Wheaton
303 W. Wesley Street
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City of Wheaton, Illinois

www.wheaton.il.us

TO: Don Rose City Manager
FROM: Joan M. Schouten, MBA CPIM CPPB Procurement Officer
DATE: March 28, 2016
RE: Recommendation to Award

CONTRACTED SERVICES: TREE PRUNING

Solicitation Process: Piggy-back off of Hinsdale Contract awarded April 15, 2015
Recommended Dealer: Trees "R" Us

Fund: General Account#: 17032740-64100 Account Description: Contractual Services Fiscal Year: 16-17
Budget: \$78,350
Request for Purchase: \$78,350 not to exceed
Budget Impact: \$ 0

Background: The city's decision to contract for the above service is based on the following:

- The Public Work's Forestry Department maintains all city trees inclusive of pruning.
- Parkway tree pruning improves tree structure, increases resident satisfaction, enhances tree vigor, increases aesthetic appeal, reduces wind damage, provides adequate clearance, and maintains safe conditions in the right-of-way.
- Young trees must be pruned more frequently.
- A seven year pruning cycle has been implemented which requires both in house crews and contractual services.
- The contracted pruning services are required to meet service levels.
- Hinsdale publicly solicited and awarded pruning services in 2015.
- Their contractor, Trees "R" Us, has agreed to honor the pricing and terms of the Hinsdale contract.

Attachments: none