



City of Wheaton
303 W. Wesley Street
Wheaton, IL 60187-0727
630-260-2000

City of Wheaton, Illinois

www.wheaton.il.us

TO: Don Rose City Manager
FROM: Joan M. Schouten, MBA CPIM CPPB Procurement Officer
DATE: March 10, 2016
RE: Recommendation to Award

Engineering Services: Generator Replacement Countryside and President Pump Stations

Solicitation Process: Request for Proposal to Qualified Firms

Recommended Service Provider: Baxter Woodman, Inc

Fund: 500 Water Account#: 50085000-64110 Account Description: Engineering Services	Fiscal Year: 15-16	\$38,610
Fund: 500 Water Account#: 50085000-64110 Account Description: Engineering Services	Fiscal Year: 16-17	\$20,460
Fund: 500 Water Account#: 50085000-64110 Account Description: Engineering Services	Fiscal Year: 17-18	\$ 2,270
		\$61,340

Budget: \$ 61,340
Request for Purchase: \$ 61,340
Budget Impact: \$ 0

Background: The city's decision to purchase the above professional services is based on the following:

- The current generator at Countryside Pump Station was installed in 1973. It provides emergency power to the north side water pumping station.
- The current generator at President Pump Station was installed in 1975. It provides emergency power to the south side water pumping station.
- Due to the age of the generators, and the critical need to assure quality infrastructure, a professional service provider, experienced in power supply, is required to prepare specification documents.

- A solicitation was prepared and distributed to eight (8) qualified firms.
- Four (4) firms returned responses.
- The lowest cost qualified firm is Baxter Woodman.
- Baxter Woodman has provided satisfactory service to the Wheaton Sanitary District and to the City.
- Range: \$61,340 - \$117,600 = \$56,260 or 92%

Attachments: Bid tab



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Bid Tabulation: Engineering Services: Generator Replacement Countryside And President Pump Stations

Bid Opening: Thursday, February 25, 2016 Department: Water Department

BIDDER ADDRESS CITY, STATE	Estimated Hours	Estimated Fee	CHRISTOPHER B. BURKE, ENGINEERING 9575 W. Higgins road #600 Rosemont, IL 60018	Estimated Hours	Estimated Fee	CRAWFORD MURPHY & TILLY 550 N Commons Dr #116 Aurora, IL 60504	Estimated Hours	Estimated Fee	STRAND ASSOCIATES 1170 South Hanbolt Rd Joliet, IL 60431	Estimated Hours	Estimated Fee
Phase 1: Design system replacement and assist in the development of solicitation documents	302	\$38,610	504	\$75,940	592	\$89,763	320	\$46,500			
Phase 2: Review respondents' proposals and present a written recommendation for award	112	\$1,800	36	\$5,596	32	\$5,530	20	\$3,500			
Phase 3: Provide construction administration	144	\$18,660	224	\$33,020	196	\$28,700	160	\$24,100			
Phase 4: One-year anniversary inspection	17	\$2,270	20	\$3,044	24	\$4,200	10	\$1,800			
Total	575	\$61,340	784	\$117,600	844	\$128,193	510	\$75,900			
Certificate of Compliance?	yes		yes		yes		yes				
Certificate of Insurance?	yes		yes		yes		yes				

Intent to Award: BAXTER & WOODMAN, INC

The City Council is scheduled to make a ruling on this recommendation on: March 21, 2016

The City wishes to thank all bidders for participating in this solicitation. The City recognizes and appreciates the time and effort your firm put into preparing and submitting your proposal. The city invites you to bid on future solicitations which are posted on the city's website at www.wheaton.il.us/bids.

The City of Wheaton is looking for ways to reduce costs and create better returns for our investments. Please advise the City if you have any suggestions that can provide: cost savings; quality improvements; improved resource utilization; versatility; standardization; modifications in delivery, inventory or consignment practices; value analysis; or other.