



City of Wheaton  
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City of Wheaton, Illinois

www.wheaton.il.us

**TO:** Don Rose City Manager  
**FROM:** Joan M. Schouten, MBA CPIM CPPB Procurement Officer  
**DATE:** March 1, 2016  
**RE:** Recommendation to Award

*Surface Transportation Program: Design Engineering Services  
Gary Avenue; North Main St; Orchard Rd*

**Solicitation Process: Waived: Recommending an Engineering Consulting Firm with prior experience on this project.  
Recommended Firm: Thomas Engineering Group**

**Fund:** Capital Projects **Account#:** 40085010-64110 **Account Description:** Engineering Services **Fiscal Year:** 16-17  
**Budget:** \$145,000  
**Request for Purchase:** \$118,139  
**Budget Impact:** (\$ 26,861) under budget

**Background:** The city's decision to award the above work is based on the following:

- This work is required to meet Strategic Goal #2: Maintain reliable infrastructure systems that support the high level of community expectations.
  - The resurfacing of these three (3) collector streets will be part of the Surface Transportation Program of DuPage Mayor & Managers Conference(DMMC).
    - Funding will be via Federal highway funding through Local Agency Functional Overlay projects.
    - These three (3) collector streets are part of eight (8) projects targeted for this program.
    - Construction costs will be: Gary Ave 50/50; North Main St 50/50; and Orchard Rd 30city/70fed
  - Design work must be expedited in order to meet the timeframe for this program.
    - Completed plans must be submitted to IDOT by the end of 2016.
    - IDOT will be coordinating the solicitations for this project and as such, has internal target dates for various phases of this project.
    - If deadlines are met, there is a potential award of additional 5% federal funds from DMMC.
  - In 2014, the city publicly solicited for engineering services to assist the City in preparing applications for federal funding for our collector street system.
    - Thomas Engineering Group, the lowest responsive, responsible proposer offering the best value to the city was awarded the work.
    - Thomas Engineering Group, having performed this initial work, is well suited to continue, and expedite, the second phase of this program – the design phase.
  - Staff believes Thomas Engineering Groups familiarity with the project coupled with the accelerated timeframe for this project warrants waiving a public solicitation.
- Gary Avenue = \$31,215  
North Main St = \$41,759  
Orchard Road = \$45,165  
\$118,139

**Attachments:** none