



City of Wheaton
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City of Wheaton, Illinois

www.wheaton.il.us

TO: Don Rose City Manager
FROM: Joan M. Schouten, MBA CPIM CPPB Procurement Officer
DATE: January 27, 2016
RE: Recommendation to Award

2015 Thompson Trailer Mounted Pump

Solicitation Process: Co-operative: NJPA
Recommended Dealer: Thompson Pump

Fund: Municipal Garage **Account#:** 60070647-70050 **Account Description:** Vehicles **Fiscal Year:** 15-16
Budget: \$22,205
Request for Purchase: \$23,949
Budget Impact: \$1,744 over budget

Background: The city's decision to purchase the above trailer mounted pump is based on the following:

- The Public Work's Sewer Department maintains all city sewers.
- The new pump replaces:
 - 1990 CH&E 2909T with 168 hours.
 - This pump will be repaired and retained as a back-up pump
- Per expected life cycle planning, this trailer mounted pump should have been replaced in 2005. The vehicle committee approved the delays due to other vehicles in past years having a higher priority for replacement.
- The above replacement has been reviewed and approved by the vehicle committee. The vehicle committee has considered down-sizing, right-sizing, fuel footprints and operational efficiency in reviewing these purchases.

Attachments: Fleet Purchase Request... per Sam Webb

MEMORANDUM

Sam Webb 
Fleet Maintenance Superintendent

TO: Joan Schouten
DATE: January 29, 2016
SUBJECT: Replacement of Unit 314

Please see the attached information supporting the request to replace unit 314 which is a trailer mounted pump used by the Public Works Sewer Division. The contract for the pump is through the NJPA.

The total budgeted amount for this purchase is \$22,205. Cost of the purchase is \$23,949 leaving a shortfall of \$1,744.

Replacement of unit 314 has been recommended by the vehicle committee and the replacement is in the final budget. The attached chart reflects the total purchase amount of the requested unit. The existing unit will be kept as a backup pump and will be repaired and maintained by the Fleet Division but will not be on the vehicle and equipment capital replacement schedule.

Please proceed with a recommendation to purchase this equipment through the NJPA.

UNIT	DESCRIPTION	BUDGETED	ACTUAL COST	NET RESULT	PROCESS	LOWEST PRICE COMPETENT VENDOR
314 PW/SEWERS	2015 THOMPSON 4LE2T TRAILER MOUNTED PUMP SHIPPING	\$22,205.00	\$22,519.00 \$1,430.00		NIPA NOT IN NIPA CONTRACT	THOMPSON PUMP 1496 HERBERT ST. PORT ORANGE FL. 32129
	SUB TOTAL	\$22,205.00	\$23,949.00			
	UNIT TOTAL			-\$1,744.00 OVERBUDGET		
TOTAL FOR THIS PURCHASE		\$22,205.00	\$23,949.00	-\$1,744.00 OVERBUDGET		

