



City of Wheaton, Illinois

City of Wheaton  
303 W. Wesley Street  
Wheaton, IL 60187-0727  
630-260-2000

[www.wheaton.il.us](http://www.wheaton.il.us)

Description: ORCHARD TOWER MIXER

Requesting: Invitation to Bid (2 original copies compiled as described within)

Issue Date: March 2017

Pre-Bid Meeting: None

Last Date for Questions: Monday, March 20, 2017 at 12:00 pm local time

Deadline for written application  
for substitution request: Monday, March 20, 2017 at 12:00 p.m. local time

Sealed Proposal Submittal Due: Monday, March 27, 2017 prior to 11:00 am local time  
Customized Mailing Label for sealed submittal provided in bid documents

Bid Opening Location: Wheaton City Hall, 303 West Wesley St., Wheaton, IL  
Council Chambers, 2<sup>nd</sup> Floor

Target Completion Date: Before April 30, 2017

Note: Illinois Prevailing Wage Act 820 ILCS does apply

Contacts for this bid: [LStyczen@wheaton.il.us](mailto:LStyczen@wheaton.il.us)

Enclosures: General Instructions Regarding the Solicitation of Contracted Services  
General Terms and Conditions for Contractors  
Special Terms and Conditions for Contracted Services  
Special Provisions  
Insurance Provisions  
Change Order Draft

Bid Submission must include: Cost Proposal Page  
Certification of Compliance  
Contractor Profile and Submittal Requirements  
Certificate of Insurance

If you are awarded the bid,

Additional Documents Required: Signed Agreement (boilerplate example included in bid documents)  
Payment and Performance Bond (110%)  
Certificate of Insurance with endorsements

All questions concerning this solicitation shall be via e-mail to the Procurement Officer and received no later than time stated above. A written response in the form of a public addendum will be published and forwarded to qualified proposers.

Contact with anyone other than the Procurement Officer for matters relative to this solicitation during the solicitation process is prohibited.