
Memorandum

To: Honorable Mayor and City Council

From: Linda Styczen, Procurement Officer

Date: December 19, 2016

Subject: Recommendation of an Engineering Services firm for Downtown Streetscape Phase I – Primera Engineers, Ltd.

Background

The City issued a Request for Proposal (RFP) soliciting qualified engineering firms to assist the City with Phase I of design and construction management of public improvements on Front Street between West Street and Cross Street. Design Workshop completed the concept and the master plan for streetscape improvements for the City. CCS International, Inc. provided services related to the RFP for Phase I construction, including proposal development, design drawings and design specifications, vendor selection and proposal evaluation.

Scope of Services

The engineering services firm is required to develop the design from the current concept stage through schematic design, design development, value engineering, construction documents and oversee construction of the streetscape improvements. The scope includes, but is not limited to:

- Civil Engineering
- Landscape / Urban design
- Lighting
- Irrigation System
- Signage and Wayfinding
- Traffic Signals

Excluded:

- Martin Plaza. Because the scope for Martin Plaza has not yet been identified, its design costs were not included. An hourly rate approach will be used to develop options and final design.

Evaluation of Proposals

Request for Proposal documents were distributed to seventeen (17) vendors. The City received five (5) proposals. The proposals were evaluated on the following criteria:

- Qualifications of the firm and personnel assigned to this project
- Project cost and scheduling
- Conceptual understanding of the project and ability to meet the City's requirements
- References and track record of performance
- Compliance to City Contract

Interviews were held with two (2) vendors offering the best value. The purpose was to provide these vendors with the opportunity to clarify aspects of their proposals and to answer questions about their capabilities relative to this project. Vendor references were also checked to verify their performance history.

Recommendation and Funding

The proposals that were received ranged in price from \$537,090 to \$953,401. I recommend the City Council approve the attached resolution authorizing the execution of a design services agreement for Downtown Streetscape Phase I with Primera Engineers, Ltd., in the amount of \$537,090.

The cost of this project will be allocated to the TIF District I Fund and the TIF District II Fund at a rate of 52% and 48%, respectively. The adopted FY2016/17 budget will need to be amended for these services because the scope of work had not been determined when the budget was originally adopted. However, the TIF District I and TIF District II Funds have reserves available to accommodate this expenditure. A budget amendment will be forthcoming to adjust the current engineering services budget in each of these funds.

RESOLUTION R- -16

**A RESOLUTION AUTHORIZING THE EXECUTION OF A DESIGN SERVICES
AGREEMENT WITH PRIMERA ENGINEERS, LTD., FOR DOWNTOWN
STREETSCAPE PLAN PHASE I**

WHEREAS, the City of Wheaton, DuPage County, Illinois is desirous of engaging the services of an engineering firm to assist the City with the design and construction management of streetscape improvements of public infrastructure to Front Street between West Street and Cross Street for Streetscape Plan Phase I; and

WHEREAS, the City conducted a request for proposal process and received and reviewed five submittals for design services; and

WHEREAS, it is determined by the City that the proposal received from Primera Engineers, Ltd., meets the City's needs; and

WHEREAS, it is necessary for the City to enter into an agreement with Primera Engineers, Ltd., for the purpose of providing design services to the City.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois that the Mayor is hereby authorized to execute and the City Clerk is hereby directed to attest to that a professional services agreement between the City of Wheaton and Primera Engineers, Ltd., Lisle, Illinois, for design services to assist the City with the design and construction management of streetscape improvements of public infrastructure to Front Street between West Street and Cross Street for Streetscape Plan Phase I, incorporated herein as Exhibit 1.

ADOPTED this 19th day of December, 2016.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:

Nays:

Absent:



City of Wheaton, Illinois

City of Wheaton
303 W. Wesley Street
Wheaton, IL 60187-0727
630-260-2000

www.wheaton.il.us

Bid Tabulation

Design Services - Downtown Streetscape Phase I

Bid Opening: Monday, November 14, 2016

Department: Economic Development

Item	BIDDER ADDRESS CITY, STATE	ESI Consultants 1979 N. Mill Street, Suite 100 Naperville, IL 60563	Primera Engineers 650 Warrenville Rd, Suite 200 Lisle, IL 60532	Terra Engineering 225 West Ohio Street, 4th Floor Chicago, IL 60654	Thomas Engineering 55 W. 22nd Street, Suite 300 Lombard, IL 60148	V3 Companies 7325 James Ave. Woodridge, IL 60517
	Lump Sum Contract Price	\$ 953,401.00	\$ 537,090.00	\$ 798,000.00	\$ 845,353.20	\$ 609,100.00

The City wishes to thank all bidders for participating in this solicitation. The City recognizes and appreciates the time and effort your firm put into preparing and submitting your proposal. The city invites you to bid on future solicitations which are posted on the city's website at www.wheaton.il.us/bids.

The City of Wheaton is looking for ways to reduce costs and create better returns for our investments. Please advise the City if you have any suggestions that can provide: cost savings; quality improvements; improved resource utilization; versatility; standardization; modifications in delivery, inventory or consignment practices; value analysis; or other.