



City of Wheaton, Illinois

City of Wheaton
303 W. Wesley Street
Wheaton, IL 60187-0727
630-260-2000

www.wheaton.il.us

TO: Mike Dzugan City Manager

FROM: Joan M. Schouten, MBA CPIM CPPB Procurement Officer

DATE: June 8, 2016

RE: Recommendation to Award

2017 Ford Fusion Hybrid

Solicitation Process: piggy-back off Illinois State contract

Recommended Service Provider: Wright Automotive

The adopted FY 2017 Municipal Garage Fund budget includes a total of \$1,455,108 for vehicle replacement.

Original Budget: \$1,455,108

Request for Purchase: \$ 22,775

Remaining Budget: \$1,432,333

Background: The city's decision to purchase the above vehicle is based on the following:

- The vehicle being purchased was budgeted for replacement in FY 2017.
- The new vehicle will replace #100 assigned to the City Manager's Office; a 2011 Ford Fusion with 40,509 miles.
- Vehicle #100 will be reassigned to the Building and Code Department.
- The vehicle replacement has been reviewed and approved by the vehicle committee. The vehicle committee has considered down-sizing, right-sizing, fuel footprints and operational efficiency in reviewing this purchase.

Attachments: none