

Monday, July 20, 2020  
5:00 p.m.

**I. Call to Order**

The Board of Trustees of the Wheaton Public Library held its regular monthly meeting on Monday, July 20, 2020. Board President Christine Fenne called the meeting to order at 5:02 p.m. Members electronically present at roll call were: Bob Lyon (left the meeting at 5:30), Bob McDonough, Joe McHaley, Kathryn Staron and Vallari Talapatra. In person: Christine Fenne and Alan Herbach. Absent: Laurie Metanchuk and Simone Morton. Betsy Adamowski, Library Director, Ed Sirovatka, IT/Facilities Manager, and Lisa Christell-Sandri, Library Finance/Business Office Manager and recording secretary for this meeting, attended in person.

**II. Citizens to be Heard**

There were no citizens to be heard.

**CONSENT AGENDA**

**III. Minutes for the June 15, 2020 Special Board Meeting**

**IV. Financial Reports for June 2020 and Bill Listing for July 2020 Payment**

Mr. McHaley moved and Mr. Herbach seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Ms. Staron  
Mr. McDonough  
Mr. McHaley  
Ms. Talapatra  
Mr. Lyon  
Mr. Herbach  
Mrs. Fenne

Nays: None

Absent: Mrs. Metanchuk  
Ms. Morton

Motion Carried

**V. Friends of the Library Report – Mrs. Adamowski**

There was no report.

**VI. Library Director’s Report for June 2020**

Mrs. Adamowski thanked the members for their condolences for the death of her father. She stated that the staff did a remarkable job while she was gone, specifically Dawn Kovacs, Deputy Director, and Ed Sirovatka, IT/Facilities Manager, who lead the way setting everything up to get the library open. Mrs. Adamowski commended Mrs. Kovacs for doing a great job on the video that the City produced and has on its website. She also stated that the Library’s Grab & Go is going slow and steady, without too many people in the library at one time. She noted that Polaris has been a bit of a challenge, but is in a good place now. Mrs. Adamowski told the Board that there are a few open part-time positions that are being filled. She and Ed interviewed 10 candidates for the Facilities Supervisor. They are both excited about their chosen candidate who will start on August 3<sup>rd</sup>. There have been a few retirements, namely, Ann Barnfield, Circulation Department Head, and

Phyllis Borus, Assistant Circulation Department Head, who had a send-off at the end of June. Larry Wasik, Facilities Manager, and Donna Freymark, Genealogy Librarian, will both retire at the end of July.

**VII. Unfinished Business:**

**B. Motion to Approve Minutes for the June 15, 2020 Nominating Committee Meeting**

Mr. McDonough moved and Mr. McHaley seconded to approve the Nominating Committee minutes.

Roll Call Vote

Ayes: Mr. Lyon  
Mr. McHaley  
Ms. Staron  
Mr. McDonough  
Ms. Talapatra  
Mr. Herbach  
Mrs. Fenne

Nays: None

Absent: Mrs. Metanchuk  
Ms. Morton

Motion Carried

**A. Election of Officers for July 2020 – June 2021**

Mr. McHaley, the Nominating Committee Chair, presented the slate of officers, noting that they kept the present Board officers in place:

President: Christine Fenne  
Vice President: Joe McHaley  
Treasurer: Alan Herbach  
Secretary: Laurie Metanchuk

Mr. McHaley moved and Ms. Staron seconded to approve the slate as presented.

Roll Call Vote

Ayes: Mr. McDonough  
Ms. Staron  
Ms. Talapatra  
Mr. Herbach  
Mrs. Fenne  
Mr. Lyon  
Mr. McHaley

Nays: None

Absent: Mrs. Metanchuk  
Ms. Morton

Motion Carried

**VIII. New Business:**

**A. Proposed Interior COVID Alterations – Phase III Project – Betsy Adamowski**

Mrs. Adamowski, Dawn Kovacs, and Ed Sirovatka walked through the library with the architect to look at the Teen, Youth Services, Reference and Circulation areas. The aim is to have more self-service spots, better distancing, both for the public and the staff to provide better workflows. She noted that the majority of the COVID alterations were going to be done in the projected Phase III project. Mrs. Adamowski noted that the Studio GC documents were estimates. She said that she would share a

floor plan at the next Board meeting. She asked for a consensus from the Board to move ahead with further plans. There was a consensus among the members present. Mr. Herbach asked if the library would have to be closed during this project; she replied that it would not. He also asked how long the curbside service would continue. Mrs. Adamowski said there has been no final decision on that yet. Mr. Lyon wanted to know if the prices shown for the furniture were set and what would be done with existing furniture. Mrs. Adamowski responded that the prices on the proposal were estimates only and that any furniture that wouldn't be reused would be offered to local schools or government agencies.

**IX. Board Member Comments (Round the Table)**

Mr. McDonough stated that the video Dawn Kovacs did was very good.

**XIII. Adjournment**

There being no further business of the Wheaton Public Library Board of Trustees, Mr. Herbach moved and Ms. Talapatra seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 5:36 p.m.

Respectfully Submitted,  
Lisa Christell-Sandri  
Finance/Business Office Manager