



LIBRARY BOARD MEETING MINUTES

225 N CROSS STREET, WHEATON, ILLINOIS 60187

Monday, March 20, 2023

7:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held their regular Board meeting on Monday, March 20, 2023. Board President Laurie Metanchuk called the meeting to order at 7:01 p.m. Members present in person at roll call: Bob Lyon, Laurie Metanchuk, Steve Siemer and Vallari Talapatra. Attending via Zoom were Kathryn Staron and Simone Morton. Absent: Christine Fenne and Al Herbach. Betsy Adamowski, Library Director, Ed Sirovatka, IT/Facilities Manager, and Lisa Christell-Sandri, Library Finance/Business Office Manager and recording secretary for this meeting, were also in attendance.

II. Citizens to be Heard

None

CONSENT AGENDA

III. Minutes for the February 20, 2023 Board Meeting

IV. Financial Reports for February 2023 and Bill Listing for March 2023 Payment

Mr. Siemer moved and Ms. Talapatra seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Ms. Talapatra
Mr. Siemer
Ms. Staron
Mrs. Morton
Mr. Lyon
Mrs. Metanchuk

Nays: None

Absent: Mrs. Fenne
Mr. Herbach

Motion Carried

V. Library Director's Board Report for February 2023

Mrs. Adamowski stated that her report items were all part of the agenda items; there was nothing further to report at this time.

VI. Unfinished Business:

A. Motion to Approve Amended Wheaton Public Library Trustee By-Laws

There was a question about the electronic participation portion being taken out. Mrs. Adamowski responded that it was redundant as there is a City Ordinance that encompasses that. Mr. Siemer moved and Ms. Talapatra seconded to approve the motion.

Roll Call Vote

Ayes: Ms. Talapatra
Mr. Lyon
Mr. Siemer
Mrs. Morton
Ms. Staron
Mrs. Metanchuk

Nays: None

Absent: Mrs. Fenne
Mr. Herbach

Motion Carried

B. Motion to Approve Accepting Bid of \$299,900.00 with Key West Metal for the Replacement of a New Chiller for the Wheaton Public Library

Mrs. Adamowski noted that the original estimate of \$680,000 was for 2 chillers, but this bid went out for just one. Ed Sirovatka, IT/Facilities Manager, went over some of the work that was going to be done. Mr. Lyon asked about the planned roof repair and the effect on the area where the chiller would be placed. Mr. Sirovatka replied that the repair will be done after the chiller is installed. Mrs. Adamowski pointed out that more information about the chiller bid can be found on the City's website. When asked about the timing, Mr. Sirovatka said it could be up to a year as supply chain delays are still happening. Mr. Siemer moved and Mr. Lyon seconded to approve accepting the bid from Key West Metal.

Roll Call Vote

Ayes: Mrs. Morton
Ms. Staron
Mr. Siemer
Mr. Lyon
Ms. Talapatra
Mrs. Metanchuk

Nays: None

Absent: Mrs. Fenne
Mr. Herbach

Motion Carried

C. Strategic Plan Update

Mrs. Adamowski handed out copies of the 2021-2023 Strategic Plan. She noted that the pandemic had changed things, many for the good. Dana Tieman, Continuing Education & Development Department Head, who has been collecting the plan data and working with the other department heads, went over each item, highlighting the outcomes and answering questions. Mrs. Adamowski said that there will be a response report for the 2021-2023 Strategic Plan and also noted that the planning for 2024-2026 will need to start soon.

VII. New Business:

A. Motion to Approve a Distribution of \$2,000.00 from the Wheaton Public Library Agency Fund for Marketing Materials and Brand Development for the Library Foundation

Mrs. Adamowski said that the Butterfly Donor Wall in the Youth Department is done but the installation is contingent on the vision plan. The new materials need to include both donor walls. Mrs. Adamowski would like to incorporate that launch with the library's 100th year celebration as a city-funded library. Ms. Talapatra moved and Mr. Siemer seconded to approve the motion.

Roll Call Vote

Ayes: Mr. Siemer
Ms. Staron
Mr. Lyon
Mrs. Morton
Ms. Talapatra
Mrs. Metanchuk

Nays: None

Absent: Mrs. Fenne
Mr. Herbach

Motion Carried

VIII. Board Member Comments (round the Table)

Mrs. Metanchuk said she has let the Mayor know that the Library Board needs another trustee. She also said she enjoyed attending the League of Women Voters' presentation of *Banned Books, Intellectual Freedom, Libraries, and You* at Cantigny.

IX. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mr. Siemer moved and Ms. Talapatra seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 8:07 p.m.

Respectfully Submitted,
Lisa Christell-Sandri
Finance/Business Office Manager

APPROVED:


Board President

