

Monday, February 15, 2021

6:00 p.m.

**I. Call to Order**

The Board of Trustees of the Wheaton Public Library held their regular Board meeting on Monday, February 15, 2021. Board President Christine Fenne called the meeting to order at 6:02 p.m. Members present in person at roll call were: Christine Fenne. Attending via Zoom were: Al Herbach, Bob Lyon, Bob McDonough, Joe McHaley, Laurie Metanchuk, Kathryn Staron and Vallari Talapatra. Absent: Simone Morton. Betsy Adamowski, Library Director, Ed Sirovatka, IT/Facilities Manager, and Lisa Christell-Sandri, Library Finance/Business Office Manager and recording secretary for this meeting, were also in attendance.

**II. Citizens to be Heard**

There were no citizens to be heard.

**CONSENT AGENDA**

**III. Minutes for the January 18, 2021 Board Meeting**

**IV. Financial Reports for January 2020 and Bill Listing for December 2020 and January 2021 Payment**

Mr. McDonough moved and Mrs. Metanchuk seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mr. McHaley  
Ms. Talapatra  
Mr. Lyon  
Ms. Staron  
Mrs. Metanchuk  
Mr. Herbach  
Mrs. Fenne

Nays: None

Absent: Ms. Morton

(Note: Mr. McDonough was not connected at this time)

Motion Carried

**V. Library Director's Board Report for January 2021**

Mrs. Adamowski noted that this was Mrs. Fenne's last meeting as President. She told the Board that she was honored to have worked with Mrs. Fenne; they have gone a long way together on enhancing the Library. Mrs. Adamowski pointed out that the reason there were no statistics in this month's packet is they are being overhauled. A new department has been created with Dana Tieman becoming head and part of the duties include statistics. It's a goal to present the statistics that the Board members are interested in. This will be part of the discussion in next Monday's Planning meeting. Mrs. Adamowski told the Board that she is going to request a mechanical study be done to look into possible chiller replacement. As Ed Sirovatka is IT/Facilities Manager, he will lead the study. She stated that Ed will work on determining the schedule and do a presentation to the Board. Mrs. Adamowski noted that the Annual Report was going to be sent out.

**VI. Unfinished Business:**

**A. Interior Remodel Project Update**

Mrs. Adamowski reported that the Greeter and Circulation desks and self-check stands were up. She stated that by April 1<sup>st</sup> everything should be in place. There are temporary racks where the New Book shelves will be. Hallett Movers will be doing some moving of shelves. Mrs. Adamowski noted that the project is under budget.

**B. Elimination of Daily Overdue Fines – Discussion**

Mrs. Adamowski asked if anyone had questions concerning the elimination of daily overdue fines. It will be a motion on next month’s agenda. Mrs. Adamowski stated that there will be a plan for communicating the change to the public. When asked about revenue concerns, she responded that the change would affect a savings in staff time (less exchange of money) and noted again that fines have been going down, mostly due to automatic renewals.

**C. Special Planning Meeting – February 22, 2021**

Mrs. Adamowski reminded the Board about the Planning meeting next Monday that will start at 6:30 via Zoom. She will be preparing a packet with the Strategic Plan and other items for this meeting.

**VII. New Business:**

**A. Father’s Day – Discussion**

Mrs. Adamowski told the members that the Library has been closed each year on Mother’s Day and because the Library is normally closed in summer, also on Father’s Day. She noted that the Library will be open on Sunday’s this summer but requested that they consider closing on Father’s Day. She stated that a motion for that will be on next month’s agenda.

**B. Motion to Appoint Laurie Metanchuk as Library Board President and Vallari Talapatra as Library Board Secretary**

Mr. Herbach moved and Ms. Staron seconded to approve the motion.

Roll Call Vote

Ayes: Mr. Herbach  
Mr. Lyon  
Ms. Staron  
Mr. McDonough  
Mr. McHaley  
Mrs. Metanchuk  
Ms. Talapatra  
Mrs. Fenne

Nays: None

Absent: Ms. Morton

Motion Carried

**VIII. Board Member Comments (Round the Table)**

Mr. McHaley said he enjoyed seeing the ice carving at the Library on Facebook. Ms. Staron said that she participated in the blood drive that was in the Library’s parking lot and it was fun. Mrs. Metanchuk noted that the Annual Report was great. She also thanked Christine Fenne for her work as Board President. Mr. Lyon and Mr. McDonough also thanked Mrs. Fenne for her service as President.

**IX. Adjournment:**

There being no further business of the Wheaton Public Library Board of Trustees, Mr. McHaley moved and Mr. Lyon seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 6:32 p.m.

Respectfully Submitted,

Lisa Christell-Sandri  
Finance/Business Office Manager